



03 August 2016

MEMORANDUM

TO : ALL ELECTRIC COOPERATIVES' GMs

FROM : Director, Corporate Planning Office

SUBJECT : EC Submission of Accomplishment Report for the
Biennial (2015-2016) Workplan

In connection with the instruction of the new NEA Management, you are kindly requested to facilitate immediate submission of the EC Accomplishment Report based on the projects indicated on your 2015-2016 Biennial Workplan. We recognize the time constraint but submittal should be on or before 15 August 2016 in hard or soft copies.

Attached is the format of the said accomplishment report. The said format is contained inside your e-ICPM, under Long Term Development Plan-15 Year Projection. Kindly e-mail said accomplished report to coplanreppdd@yahoo.com or lizahrndz@yahoo.com.

Thank you for your usual support.

RODERICK N. PADUA

EC

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